



4 Jay Street, Cambridge, MA 02139 USA
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RESUME MANAGEMENT SYSTEM (RMS)

The RMS provides you with all the features described on our web site, including:

<ul style="list-style-type: none"> • Web-enabled Consultant Registration page integrated with your web site's look & feel and address of: http://yourcompany.cambridgedata.com • Customizable data entry menus for: <ul style="list-style-type: none"> ⇒ Nationality ⇒ Years of Experience ⇒ Education Level ⇒ Skills (with limit on the number consultants can select) ⇒ Languages Spoken ⇒ Geographic Experience ⇒ Donor Agencies worked for ⇒ Current Job Openings ⇒ Term of Assignment (Short, Medium, Long-term) ⇒ Proposed Daily Rate ⇒ Experience with your organization ⇒ Projects/Proposals History • Report Module, allowing you to see immediately how many registrants you have by skill, language, or, if needed, by EEO (ethnicity) category for required reporting 	<ul style="list-style-type: none"> • Fully functional, password protected Search pages accessible by your staff over the web • Ability to search by text in CVs, data menus, or a combination of both • Results pages listing matches by date of last update and with Email Tool to allow easy, customized emailing to results • Consultant profile pages including direct links to consultant CVs • Consultant email reminders - you get to set how frequently they are sent • All Administrative Tools, including easy tools for editing data menus, adding internal users • Report Module, allowing you to see immediately how many registrants you have by skill, language, or EEO (ethnicity) category for reporting • Ability to edit or delete consultant profiles • A user-friendly Help Manual and on-line training • A Help Desk providing email support for your staff and any consultants who have problems registering
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And includes full customization of the initial data menus according to your needs.

We host *your* RMS on our servers, meaning no hardware costs or hassles for you and your staff. We provide all maintenance, backups & upgrades. The data stored on your RMS is [your proprietary data](#) and is available to you should you ever decide to stop this service. (See RMS Service Level Agreement for full details.) We conduct regular back-ups of all data and use leading edge security.

Pricing (all prices in US dollars):

Set-up Fee: FREE		First Month's Fee: FREE	
Monthly fees: (All clients start at the minimum level; rates increase only as number of consultants increase)			
Up to 700 Profiles in RMS:		\$195/month	
701 to 1,300 Profiles in RMS:		\$255/month	
Over 1,300 Profiles in RMS:		\$325/month	

Monthly fees are billed following each month of service. There is no minimum period required to begin service. Set up and first month of service are provided at no charge with no obligation to continue service.

The RMS is available with Consultant Application Pages (data menus, instructions, reminder emails and confirmations) in French and/of Spanish for a set-up fee of \$350 per language.